

Local Rule 32. Briefs and Appendix.

- (a) **Form of Brief.** Briefs must conform to FRAP Rule 32(a), with the proviso that, if a litigant prefers to file a printed brief in pamphlet format, it must conform to the following specifications:

Size of pages:	6 1/8 by 9 1/4 inches.
Sides used:	Both
Margins:	At least one inch on all sides.
Font size:	12-point type or larger, for text and footnotes.
Spacing:	2-points or more leading between lines. 6-points or more between paragraphs.
Other specifications:	Must conform to FRAP Rule 32(a).

- (b) **Form of Appendix.** Appendices must conform to FRAP Rule 32(b).

(1) All appendices must contain:

- (A) Sequentially numbered pages beginning with A-1.
- (B) A detailed index referring to the sequential page numbers.

(2) Appendices may:

- (A) Be printed on both sides of the page.
- (B) Employ tabs to identify documents. (Use of tabs does not eliminate the requirements to number pages sequentially.)
- (C) Employ the Manuscript form of transcripts.

- (c) **Covers.** The docket number of the case must be printed in type at least one inch high on the cover of each brief and appendix.

- (d) **Special Appendix.**

1. **Contents of the Special Appendix.** If the application or interpretation of any rule of law, including any constitutional provision, treaty, statute, ordinance, regulation, rule, or sentencing guideline, is significant to the resolution of any issue on appeal, or if the Appendix, exclusive of the orders, opinions, and judgments being appealed, would exceed 300 pages, the parties must provide the court with a Special Appendix, including

- (A) the verbatim text, with appropriate citation, of any such rule of law, and
- (B) such orders, opinions and judgments being appealed.

The inclusion of such materials in a Special Appendix satisfies the obligations established by FRAP Rules 28(f) and 30(a)(1)(C).

2. Form of the Special Appendix. The Special Appendix may be presented either as an addendum at the end of a brief, or as a separately bound volume (in which case it must be designated “Special Appendix” on its cover). The Special Appendix must conform to the requirements of Local Rule 32(b) relating to the Form of Appendix, with the exception that its pages must be sequentially numbered beginning with SPA-1.